

BY – LAWS

LAKE PLEASANT-SACANDAGA ASSOCIATION

ARTICLE 1 - PURPOSE

The general purpose of the Lake Pleasant-Sacandaga Association (hereinafter referred to as LPSA or the Association) is to conserve and protect the purity of all the lakes in the Town of Lake Pleasant, protect the environment, and conserve the scenic and natural beauty of the area. The Association may also represent its members regarding matters related to the purpose and goals of LPSA.

ARTICLE 2 - GENERAL PROVISIONS

2a. Name: The name of the organization is Lake Pleasant-Sacandaga Association.

2b. Address: The location of this organization is in the Town of Lake Pleasant, Hamilton County, New York. Mailing Address: P.O. Box 164, Speculator, New York 12164-0164.
E-mail Address: LPSA.ADK@gmail.com

2c. Emblem: The emblem of this organization shall be of a style and design that has been approved by the Board of Directors and the use thereof by any person, member, committee, group or organization shall be only upon approval of the Board of Directors.

2d. By-Laws and Amendments to By-Laws: New By-Laws may be adopted, current By-Laws amended or sections repealed by a majority of those present at an annual meeting of the Association, notice of such proposed changes having been sent to each member of the Association, not less than 21 days prior to the Annual Meeting.

ARTICLE 3 – MEMBERS

3a. Membership: The members shall be families, individuals, organizations and businesses who support the general purposes of the Association and have paid their dues.

3b. Membership Classes: Membership Classes are as follows: Individual, Family, or Business/Organization. Each member of each class has one vote at Membership meetings.

3c. New Members: A new member will be enrolled when an application has been submitted and dues have been paid.

3d. Dues: Members are responsible for keeping their annual dues payment current. Dues are to be paid upon receipt of the annual notice that is sent in January, at the start of our fiscal year. Members with dues delinquent for two years shall be dropped from the membership rolls. For new members who join in August or later, their dues will be considered Paid for the upcoming year. (e.g. A new member joining in August 2024 will be Paid through December 2025. Beginning in January 2026, yearly dues should be paid.)

3e. Resignations: Any member may resign at any time by delivering a written notification to the President or Board of Directors.

3f. Expulsion: Any member may be expelled for violation of the By-Laws, or for other causes prejudicial to the best interests of the Association. A two thirds vote of the full Board of Directors is required.

ARTICLE 4 – MEETINGS

4a. Meetings: The Annual Meeting of the Association members will be held during the month of August of each year. Other meetings of the members for any purpose may be called at any time by no less than 25 members or by the Board.

4b. Notice of Meetings: Written notice of the time, place and purpose of all meetings will be sent to each member by either first class mail or e-mail at least 10 days prior to the meetings.

4c. Quorum: A minimum of 25 members at a membership meeting shall constitute a quorum for transaction of business.

4d. Place of Meetings: All meetings of the members and the directors shall take place within the Town of Lake Pleasant, New York, or via phone, internet, or other electronic communication tool, as shall be designated in the notice of meeting or as fixed by the Board.

ARTICLE 5 - DIRECTORS (referred to as the Board)

5a. Management: Matters of business and affairs of the Association shall be managed by the Board of Directors which consists of not more than 15 elected members. Such management shall include administration of the Lake Pleasant-Sacandaga Foundation (hereinafter referred to as LPSF or the Foundation) established for the purposes of raising funds through tax-deductible donations and providing funds to accomplish the goals and programs of LPSA.

5b. Community Partners: Additional Board of Directors members shall consist of Community Partner positions for Town of Lake Pleasant, Village of Speculator, Hamilton County Soil and Water Conservation District, and CAMP-of-the-WOODS, plus additional organization representatives deemed appropriate by the Board.

5c. Executive Committee: The Executive Committee of the Board shall consist of the Association Officers including the President, First Vice President, Second Vice President, Vice President of Gifting, Secretary and Treasurer. The Executive Committee shall have the authority of the Board to act upon emergency or urgent matters during intervals between meetings of the Board. Meetings may be called as required by the President or, in his/her absence, the First Vice President. A quorum will consist of four members. Members of the Executive Committee must all be officers of the Association as elected by the Board of Directors. Reports of this committee's activities will be made at regular Board meetings, or by mail or email to the Board.

5d. Term of Office: Upon presentation to the Board of Directors by the Nominating Committee and acceptance thereof, Directors shall be elected for a three (3) year term by a majority vote of the

membership at the Annual Meeting. The three year term commences at the first Board meeting after the vote. Board Members may be nominated to serve a second and/or third three year elected term. A membership vote at the Annual Meeting will confirm the reappointment. After a third term the Board member must rotate off for the duration of at least one year. An Executive Committee member may serve beyond the Director three-term limit to fulfill the balance of their Office term cycle. It is the desire of the Association to continually bring in new Board members from within its membership to enhance the vision and vitality of the Association and preserve the continuity of leadership.

Additionally, an LPSA member may be asked and confirmed by the Board by majority vote, to fill a vacancy on the Board. This can be done to fill a seat that is unfilled or one that was vacated by a Board member, who resigned, was terminated, or deceased. The new Board member will serve out the remainder of the current year and then be confirmed by the membership at the upcoming annual meeting to begin a normal three year term. Nomination for a second (or third) three year term for this new Board member will be handled like that of any other Board member.

5e. Resignation or Removal: Any Director may resign at any time by delivering a written resignation to the President. Any director may be removed for cause, by a majority vote of the full Board of Directors after having been given proper notification. The Board may choose, but is not required, to appoint a member to fill the resigned position.

5f. Specialized Board Member: Role assignments may be created on the Board, as recommended by the Nominating Committee to address specific and specialized needs of the Association. (e.g. Specialized technical capacity, Lake Ecologist, CAMP-of-the-WOODS and Municipal bodies, etc.) These short and or long term members need not consistently be the same person, but shall represent the entity assigned for as long as they are associated with that entity. These positions shall be a part of the Board limit, however, there may be a short term exception, as deemed necessary by the Board, to accommodate a specific project.

5g. Meetings: Regular meetings of the Board shall be held during the months of June, July, August and September. Additional meetings may be called by the President or the First Vice President or by the demand of one third of the Board and may be held in person or via remote technology. The notice/agenda must be e-mailed at least five days before each meeting.

5h. Quorum: One-half plus one of the current number of directors shall constitute a quorum. In the absence of a quorum, the meeting may be rescheduled provided all directors, both present and those not present, are advised.

5i. Voting: Except as otherwise provided by law or these By-Laws, all matters shall be decided by a vote of a majority of the Directors present, provided a quorum is present at such time.

5j. Action without a Meeting: Any action normally taken at a meeting may be taken without a meeting, if consent in writing or by e-mail is made by a majority of the Board.

ARTICLE 6 – OFFICERS

6a. Election of Officers: The Officers shall be the President, First Vice President, Second Vice President, Vice President of Gifting, Secretary, and Treasurer and such other officers as the Board shall determine. The Officers must be members of the Board, first presented to the Board by the Nominating Committee at the August Board meeting and elected by a majority of the Board of Directors at the same meeting. The Officers shall then be introduced to the membership at the Annual Meeting in August. Their terms as officers will begin at the September Board meeting. A vacancy may be filled by the Board at any Board meeting by a majority vote to fulfill an unexpired term.

The President, First Vice President, and Second Vice President, are elected to a two-year Officer Term and cannot be renominated for the same position unless two years off for that same role has passed OR there are extreme or extenuating circumstances which the Board of Directors agrees to by a majority vote of the Board of Directors in the August board meeting.

The Vice President of Gifting, Secretary, and Treasurer are elected to a two-year Officer term, and may serve in those roles as long as they continue to serve as a Director, in accordance with Director term limits as stated in the By-Laws.

6b. Resignation or Removal: Any officer may resign at any time by delivering a written resignation to the President or to the Board. Any officer may be removed for cause by a majority vote of the full Board.

6c. President: The President shall be the Chief Executive Officer of the Association and shall preside at all meetings of the members and of the Board and shall be a member ex-officio of all committees.

6d. First Vice President: In absence of the President, the First Vice President shall preside at the meetings of the members and of the Board. The First Vice President shall assist the President and perform such duties as the President may prescribe. The First Vice President shall be considered by the Nominating Committee to be first in line to succeed the President.

6e. Second Vice President: In absence of the President and the First Vice President, the Second Vice President shall preside at the meetings of the members and of the Board. The Second Vice President shall assist the President and the First Vice President and perform such duties as the President may prescribe. The Second Vice President shall be considered by the Nominating Committee to be second in line to succeed the President.

6f. Vice President of Gifting shall be responsible for tax-exempt fundraising and for gifting involving the Foundation (See LPSF By-Laws); and for providing to the Board a yearly plan that includes a description of gifting projects, estimated cost, methods of fundraising and distribution, plus a plan for government/community clearance, approval or involvement, as necessary, and the associated recognition and/or publicity, as appropriate.

6g. Secretary: The Secretary shall keep the minutes of all meetings of the members and of the Board and shall perform like duties for committees as required. The Secretary shall, in addition, ensure that proper notice is given of meetings of the members and of the Board, and perform such other duties as the Board may prescribe.

6h. Treasurer: The Treasurer shall have custody of the funds and securities of the Association and the Foundation and keep full and accurate accounts of receipts and disbursements in the books of both organizations and deposit all money and valuable effects in the name and to the credit of the organizations. The Treasurer shall also provide reports to the Board of all financial transactions and the financial conditions, and perform such other duties as the Board may prescribe. In the absence of the Treasurer, the President may sign checks for the Association and the Foundation.

ARTICLE 7 – COMMITTEES

7a. Standing Committees: There may be Standing Committees whose Chair shall be appointed by the President and be a member of the Board of Directors. These committees may include the following or be revised as the needs of the Association dictate: Nominating/Board Development, Membership & Activities, Communication (Newsletter, Newspaper, Web Site, Face Book), Environmental Affairs/Grants, Water Quality and Lake Ecology, Education /Community and School, Community Enhancement). All members of these committees need not be Directors. Committee Chairpersons will provide committee reports at the meetings of the Board and/or membership meetings as requested by the President.

7b. Ad Hoc Committees: In addition, the Board, by resolution adopted by majority vote, may create Ad Hoc committees to manage projects of limited duration. These committees, whose chairpersons will be appointed by the President, will include but not be limited to the following:

Auditing Committee: Consists of at least one board member and is to be created prior to the annual meeting to audit the books of the Treasurer.

By-Laws Committee: Reviews, rewrites and publishes the new By-Laws whenever required by the Board.

Lake Management Plan: Consisting of at least two board members plus additional LPSA members to address any current and changing situations and data.

7c. Advisory Council: This Council is to provide advice on relevant topics to the Executive Committee and/or the Board of Directors which may include, but not be limited to, previous board Presidents. The Board may call on the Council for assistance in projects or for management advice. Council Members are appointed by the Executive Committee based on need. The Executive Committee shall review the roster of the Advisory Council each year. Council Members are not expected to attend Board meetings unless specifically invited to participate, and shall have no voting rights regarding Board items.

ARTICLE 8 - GENERAL FISCAL PROVISIONS

8a. Fiscal Year: The fiscal year of the Association is based on a calendar year.

8b. Securities: Unless otherwise specified by the Board, the President shall have full power and authority on behalf of the Association and the Foundation to vote, either in person or by proxy at any meeting of stockholders of any corporation in which the Association or the Foundation may hold stock, and at any such meeting shall possess and may exercise any and all of the rights and powers incident to the ownership of such stock which as the owner thereof, the Association or the Foundation possesses. In addition, the President, the Treasurer and/or the Vice President of Gifting shall represent the Association and the Foundation in matters pertinent to any investment management firms or banks holding funds invested on behalf of LPSF, including but not limited to the Kathryn C. Huber Memorial Fund.

REVISED: July 26, 2024

APPROVED: August 25, 2024